



Illinois Association of Problem-Solving Courts
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**Illinois Association of Problem-Solving Courts
Annual Board Retreat
November 9-10, 2022
Starved Rock Lodge**

The board members of the Illinois Association of Problem-Solving Courts met in person on November 9-10, 2022, at the Starved Rock Lodge. The following board members were in attendance:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President	X	
Michael Roman, Treasurer	X	
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Juanita Archuleta	X	
Hugh Brady	X	
Matthew Brodersen		X
Sgt. Christopher Darr		X
Judge Jeff Ford	X	
Anthony Foster		X
Wayne Gilliland		X
Baron Heintz	X	
James Lane	X	
Chantelle Leachman	X	
Bernadine McFarland	X	
Michelle O'Brien (NCSC MOU)	X	
Alicia Osborne		X
Lori Roper		RESIGN
Jason Sterwerf		RESIGN
Anne Stevens	X	
Brian Straub		X
Liesl Wingert	X	

Also in attendance: Matthew Kindler, Mary Gubbe Lee, and Meredith Stewart

Lunch served at 12:35 began with introductions for newly elected board member Liesl Wingert.

Judge Holmgren thanked everyone for what they did for the 2022 ILAPSC conference.

- I. Call to Order at 12:53 p.m.
- II. Hugh will be unable to attend tomorrow so discussed legislative. 6 of 8 voted to have 708 boards in northern Illinois. House Mental Health Committee will have a new chair. Hugh will send a list of 708 boards in the state.
- III. Bill Blundell attended as the AOIC Problem Solving Court Coordinator. In discussing the ILAPSC conference, he stated it was good to be back in person and that from AOIC perspective, seem to go well other than speaking during lunch.

Bill gave an AOIC update: There will be a lot of changes over next 1-2 years due to new statutes so will be working to bring standards in line with the statutes. Judge Ford discussed that he does not believe that standards should be changed because they are based on science. Judge Holmgren explained that the work group will be evidence based. Bill would like to have a conference session next time for AOIC to speak. Judge Holmgren explained that it was a late request for the session this year so that is why it was at lunch. Judge Zenoff contacted Mary last week about having her own session at conference next year. AOIC has a training initiative with all faculty trained. There were 17 trainings and Matt and Mary presented on some of the online trainings. There is another year on the BJA grant to expand trainings. The current 17 are basic and broad for most courts but some for new emerging courts. Committee already has others planned. Bill has some additional ideas, ie military culture. He would also like to have that topic at the conference. Data - collecting and how to use it - Michelle suggested it might be something for ILPASC next year. Drug terminology or current drugs of choice were mentioned as course ideas. Repeat participants, no aftercare after graduation, relevance of stages of change in PSC's were topics suggested by Judge Holmgren. Also suggested, rural courts, cultural competence, family engagement, skill building, what's the team member role in working with participants. There are 10 months left in grant so prioritizing to get done what is wanted. Board members go to AOIC if interested in being faculty or to suggest type of training they would like. How can ILAPSC and AOIC work together to best share the training? Lynn Moore is no longer the AOIC coordinator but is still with AOIC. Skill building part of it is Core Correctional Practices. Would like to retool the presentation they did at conference and encourage non-probation team members to attend to learn how they can engage participants. Pre-Trial fairness act, how impact PSCs? Michelle has been working to get the contacts from other states to give to Bill to be able to contact in order to be pro-active.

IV. 2022 Conference Report

Attendance was good for first back in person. Breakdown of jobs similar. General evaluations down from prior years. Total income \$155,130. Total expenses \$153,614.07. Net income \$1,515.93. This amount does not include the portion of Matt's contract that is for IT.

Anne commented that the print amount now that so much is digital is great compared to prior years.

Meredith discussed the overall evaluations. The largest issues were the QR code, parking, speakers during lunch, time between sessions being too long. Each of the issues were then addressed during the retreat discussions.

Mary discussed the session evaluations.

It was asked if we can enter contract with NDCI to give the PowerPoint to us. Mary has asked in the past and has been told no and won't budge.

First session - issue with being heard, did not come with PowerPoint so was frazzled.

Second session - difficult to hear her as well.

Third - very positive comments.

Fourth - Positive comments

Fifth - Large group with 5 speakers. Comment made that TASC presenters overlapped and seemed marketish for 988.

Sixth - very positive. Repeated from last year with different speaker and much better response.

Seventh - two comments regarding title not matching the session. Really didn't discuss LGBTQ. It was about women. NEXT YEAR LGBTQ.

Networking - went well. More people than ever and stayed the full time. Liked table tents as were able to network with others in the same role in other counties. Excellent. MAKE SURE SPONSOR IS THERE. No music played and was supposed to ended up being good b/c people could talk. HAVE MORE FOOD.

Thursday speakers

Mark Sanders - Nothing negative. Biggest session. Comment of no time for questions. NEXT YEAR IN ROOM PROCTORS HAVE QUESTION TIME.

second - charged more for the breakout than the opening

third - not prepped properly. Video issue due to way it was imbedded.

fourth - Lot of technical issues. Laptop wasn't charged.

Fifth - positive comments

Sixth - went long. proctor had to give time notice several times. great speaker and knowledgeable.

Seventh - had microphone on but he talks very low. Had it adjusted to as loud as could without issues. NEEDS TO FACE MICROPHONE IN FUTURE. good feedback.

Eighth - Negative comments re: during lunch.

PM general - David had repeating comments from breakout session. Disjointed hand off b/n speakers.

Mark Sanders - all positive

Del Saam - title didn't include veterans.

DWI - small session. Draw went down from having something similar to past.

Hugh - range of comments from informative to need a lawyer. Need to keep legislative session and add attorney with Hugh.

AOIC - mic died so had to use podium mic

Gambling - she was the lead, he was more of cheerleader - he was added late b/c co-presenter not able to attend.

Lots of information. LARGE GROUP PRESENTATION TOPIC IN FUTURE. Point - going to have to written up well to show why is being a session at PSC conference. So maybe do a breakout twice (repeating).

ILLINOIS ASSOCIATION OF GAMBLING PROFESSIONALS provide monthly webinars for free.

Friday

General - brought new PowerPoint with her. Mostly positive remarks except comments on it being more for clinical professionals. EVERYONE ON THE TEAM NEEDS TO UNDERSTAND THESE THINGS. MAYBE PART OF THE ANNOUNCEMENTS AND WEBSITE AS CONFERENCE IS PROMOTED. WE HAVE TOPICS THAT ARE LARGELY IN A CERTAIN AREA BUT WE HAVE TO PUT IT TOGETHER.

Graduate Panel - Negative comments were not sent to panelists. Diversity comment b/c all white DC graduates.

Vet - small session. positive comments.

Rural - large session. One panelist sick with Covid. Complaint that Ogle county is not rural enough.
Research - small session. positive.
Connectivity - positive
LE - positive
Coordinator - very positive but wanted Q and A

Meredith discussed the exhibitor and hotel. Hyatt place not available - CONTACT CONVENTION BUREAU FOR HOTELS AND PARKING. PUT IN BOOK THAT GOVERNMENT RATE WILL RAISE PRIOR TO CONFERENCE.

RECOMMENDATIONS FOR FUTURE - most was discussed as we went through sessions. CONTACT SCOTT BLOCK TO DISCUSS WHAT COULD DISCUSS IN MH REALM. HOUSING - TALK TO SCOTT BLOCK B/C HE WENT THROUGH THE PROCESS OF DEVELOPING HOUSING FOR PSC. HOUSINGTASKFORCE.ORG. MARION COUNTY HAS PARTNERED WITH ANOTHER ORGANIZATION. POSSIBLY A PANEL. JUDGE FORD FOUND OUT SOMEONE DISCUSSING IN THEIR AREA WILL BE BUILDING SMALL HOUSES WITH SERVICES AROUND. ROCKFORD HAS NO HOMELESS VETS DUE TO PROGRAM THEY HAVE. HUD HAS SPOKE IN THE PAST. WILL COUNTY HAS GRANT FUNDED PROGRAM TO PROVIDE HOUSING. IL HOUSING DEVELOPMENT AUTHORITY. IL

MENTAL HEALTH TASK FORCE SOMETHING - SCOTT BLOCK

RESOURCES FOR GRADUATES - PEORIA COUNTY HAS GOOD ALUMNI GROUP. KANE COUNTY HAS GREAT ALUMNI GROUP - MONTHLY MEETINGS, MENTOR NEW, FAMILY MEETING, ACTIVITIES.

SCOTT BLOCK THE MENTAL HEALTH PILOTS POSSIBILITY FOR DC THURSDAY MORNING SESSION PT SAFETY ACT

BILL WILL BE PRESENTER NEXT YEAR

ASK CHIEF JUSTICE TO OPEN.

EMPLOYMENT PANEL BEEN PUT TOGETHER. GOODWILL HAS 4 AREAS. ANNE HAS AN EMPLOYEE THAT WORKS WITH THEIR PARTICIPANTS TO OFFER EMPLOYMENT. EMPLOYMENT SPECIALISTS AT TREATMENT CENTERS. UNITY POINT

MARK PANASEWIX

KEN ROBISON

PELLETIER - POSSIBLY DO A DUI SESSION. HE CAME IN WITH 4 DUI'S. VETERAN DUI PRESENTATION AT NADCP

JAMES EVERSPACHER - DUI COURTS. NATIONAL CENTER FOR DWI COURTS

LEIFMAN - EMERGENCY CRISIS INTERVENTION SERVICES AS THIRD LEG OF 988

MARLOW - NO LONGER CONTRACTS THROUGH NADCP

SHANNON CAREY - NDCI - WITH NCP - SANCTIONS AND INCENTIVES

BRIAN MEYER - ALSO FOCUSES ON VETS SO COULD DO TWO SESSIONS, ACES

ACCESSING PSC'S - OBJECTIVE STANDARDS

BRIDGES OUT OF POVERTY - JODY FARR, INDEPENDENT NOW. ROCKFORD WOMAN NOW
- MARY CACIOPPI. WILL HAVE TO TIE BACK TO PSC'S.

DR. PEGGY DAVIS.

CAPACITY BUILDING OF PROGRAMS - ALSO WHAT DO WE DO WHEN WE ARE FULL.

Conference Costs

This year's in person was much more expensive than two virtual conferences.
Post Conference there is around \$190,000 in the bank.

Need to discuss raising conference cost for attendees. At \$295 next year, we will have a loss and it could be a considerable loss.

Got a \$3999.95 credit this year due to the numerous issues at the Marriott.

Matt has checked with several other states and National conferences \$795 early bird. Michigan \$385, Wisconsin \$350, Minnesota free as it's part of the state budget, Indiana and Iowa don't have conference.

8% of Marriott bill was taxes this year. May need to revisit becoming non-profit.

Marriott 2023 contract \$95,000. They will also charge us for extra things next year that we didn't get this year. One thing will be parking passes over 150 will be \$6 and Hyatt will not be there to have free parking for staying there.

Calculations are based on 600 participants because we pay for everyone whether they pay attendee fee or not.

Issues to consider

1. attendee fee (core of income)
2. restructure sponsorships
3. recruit more exhibitors - use Beaufort Room
4. consider non-profit status (this year taxes were \$6300)

Currently charge member fee so don't qualify for non-profit. By-Laws would need to be changed. There is currently no benefit to membership.

Consider raising higher now so don't have to in the future. Need to keep fee set for at least the next 2 years.

Sponsors could sponsor breaks or speakers.

LOOK FOR HOTELS WITH FREE BREAKFAST

ADD PLATINUM

NO POP IN THE FUTURE

Attendee cost Anne make motion for \$375 and Chantelle second. Discussion is \$395 and what about cutting breakfast and raising cost. Suggestion that food discussion occur prior to vote. If want to have high caliber conference than need to figure out how to make more money. Discussion called by Hugh. 9 yes, 4 no. Motion carries.

James Lane pointed out that the budget was almost exactly what was proposed.

Concern of not being only game in town in the future. AOIC resource will be significantly more robust in next few years. Need to bring in premiere speakers to set ourselves apart. We need to figure out what AOIC will teach, and we need to supplement that.

NEED TO DEVELOP A COMMITTEE FOR NON-PROFIT CONSIDERATION.

Vendor Costs

Table is \$75.

Consider 2 days of sponsors - Wednesday and Thursday

Keep same price for vendors.

What is our recourse if a vendor doesn't pay and we have contracted with the hotel for that space? Exec get copies of all of the contracts to put eyes on it and make sure that what they state is what they want.

Networking Event keep the same.

Length and time of conference - 1030 to 12 sessions, lunch at 12, sessions 1-3, 3-5 with 15 minute session in between. Motion - Judge Shaner 10:30 W to Friday at noon, one box and one plated lunch. Baron second it. All in favor. Motion passed. With session time frame to be tweaked by conference committee.

Evaluations

To offer CEU's, have to have a sign in and offer evaluations and are allowed to require to give credit. This year, due to the technology issues, the exec committee voted to allow either the sign in or the evaluation to count to get credit. Only had 318 general evaluations completed. Keep QR code sign in. One issue is that many county servers blocked the emails. Judge Shaner makes motion that we require sign in and "remember to complete your evaluations". Evaluations can be anonymous that way. Second James Lane. All in favor. Motion carried.

Michael removes his agenda item for purchasing lapel pins.

Part of the issues this year were that BEO did not get to IT and it is outsourced now at Marriott. Plus, the cost is \$100 per computer per day. \$250 for projector per day. \$25 per clicker per day. 6 rooms per day. Marriott does not currently require we use their equipment. Matt suggests using Marriott equipment in main room. Microsoft Office subscriptions would be needed. Question of whether insurance would be needed. Matt would have to set up and do everything in every room. It is part of conference costs but are going up. Suggestion to purchase 6 clickers. Matt will research and present to exec - Judge Holmgren, Darrell, all in favor. Motion carried.

523 - adjourn until tomorrow

- V. Call to order 8:49 a.m.
- VI. 2024 conference location. Mary completed a comparison. Both proposals are in the retreat document packet. Comparison discussion was held. Motion by Baron to book the Marriott for 2024, Bernadine second. Discussion held. Vote held. 3 yes. 8 no.
- Motion Judge Holmgren to sign contract with ES for 2024. Darrell second. Vote held 8 yes. 3 no.
- Motion Judge Holmgren October 23-25 for conference, Judge Ford second. all in favor. Retreat is November 14-15, 2024
- Motion Judge Homgren reopen discussion on cost per attendee. Baron \$395 motion, Judge Holmgren second. Discussion held. all in favor. Effective 2023 - cost for attendee \$395.
- Michelle - note needs to go out, possibly a letter from the president, discussing raise in cost. Should also go in the final email sent out by Matt.
- Need new proposal without breakfast prior to Judge Holmgren signing.
- Will revisit the time of the conference days after next year's conference evaluations.
- Proposal includes 30 rooms Tuesday night.
- VII. Coordinator Contracts for 2023: Judge Holmgren reviewed. Basically, reupping with some shift of some of Mary's duties to Meredith as planned. Judge Holmgren satisfied with proposals. Coordinators left the room and discussion was held. Motion was made, seconded to approve. Motion passed.
- VIII. Additional sponsorship ideas deferred to conference committee.
- Unpaid vendor registration policy. Cancellation no less than 7 days. If don't pay, do not get to be a vendor again until pay. Add line to agreement.
- IX. Lori Roper and Jason Sterwerf have tendered resignations.
- X. In the packets, the proposal to change the By-Laws were sent out. Judge Ford made a proposal regarding the nominating process. Discussion held. Judge Holmgren motion to take out 5a and 6 (officers) maintain position of secretary but allow designee as directed by the board be approved. Approve all changes as outlined except remove 5a. Anne second. All in favor. Motion carried.
- XI. Secretary's Report: approval of minutes from 8.22.22 - motion Anne, second Chantelle, all in favor. approved.
- XII. Treasurer's Report: Michael sent out a report to the board members. Rainy day fund - Michael and Judge Holmgren not been able to meet. \$100,000 has been designated to go into reserve fund.

Duration - no longer than 12-18 months. Motion Judge Holmgren - meet with Michael, investigate rate, authority to invest up to \$100,000 for up to 18 months. Second Baron. All in favor.

Some money pending with registrations not yet received. Treasurer report will be updated at next meeting. Financial audit was completed. Keep at a 3-year interval for audit, possibly move to 5 year in the future. Refund policy/cancellation - number of duplicate or cancellation on credit card. We eat the cost of the processing even if we refund. Judge Holmgren motion leave attendee fee alone but add fee to vendor/exhibitor contract. 10 yes. 1 no.

XIII. Committee Reports

- i. Executive Committee - Mike indicated the debit card has helped him which was allowed a few years ago.
- ii. Education - no report
- iii. Is this committee structure what we need? Judge Holmgren proposed a by-laws committee Baron and Mark,
- iv. Question difference b/n public awareness and education? public awareness art solicitation, tried fund raising in the past. Education was created to coordinate with AOIC train-the-trainer. Michelle and Judge Holmgren are now involved. Several trainers on the board. Discussion of the training requirement of the Appellate prosecutor and defender associations as they are now required to provide PSC training. Offer ILAPSC train at the OSAD conference. Baron will get the OSAD training director in contact with Michelle to discuss options. Anne will get prosecutor in contact with Michelle.
- v. No need for education committee, strategic planning committee. Keep BOARD MEMBERSHIP COMMITTEE (in place of nominating), government (change to REPORT), public awareness.
- vi. Current committees: Executive, Public Awareness, Conference, By-Laws, and Board Membership
- vii. Reports AOIC/Education and Government/Legislative (both as standing reports)
- viii. COMMITTEE ASSIGNMENTS: Matt will send me the current document
- ix. Artwork discussion: changes are needed, possibility of consumers being a vendor, Mary discussed what is needed for a successful gallery, general release is needed. Want Alicia to be part of discussion so ADD TO AGENDA FOR NEXT BOARD MEETING. emails should come from someone beside ILAPSC email account.
- x. Board members we need: PD, Cook County geographic, coordinator. Always had a Judge be president, only a couple active judges so need to be thinking of other judges for succession planning. Nominee applications need to be sent to Jim.

XIV. Election of Officers nominees:

President - Judge Holmgren – motion Judge Shaner, second Baron
VP - Judge Shaner – motion Judge Holmgren, second Baron

Secretary - Darrell – motion Judge Holmgren, second Bernadine
Treasurer - Michael – motion Judge Holmgren, second Baron
No discussion, all in favor.

- XV. FY23 Meeting Dates:
- i. January 17 noon
 - ii. April 18 noon
 - iii. July 18 noon
 - iv. August 29 noon
 - v. October 19 at conference
 - vi. November 16-17 retreat

XVI. Adjourn: 11:54 p.m. Holmgren, Michael all in favor.

Submitted by: Meredith Stewart

Approved by: Darrell Hite, Secretary