



Illinois Association of Problem-Solving Courts  
 1643 N. Alpine Road  
 Suite 104  
 Rockford, Illinois 61107  
 Phone: (779) 601-0221  
[www.ilapsc.org](http://www.ilapsc.org)

**Illinois Association of Problem-Solving Courts**  
**Minutes for the September 8, 2020**  
**Meeting of the Board of Directors**

The board members of the Illinois Association of Problem-Solving Courts met via Zoom teleconference on September 8, 2020. The meeting was called to order by Judge Janet Holmgren at 12:08PM. The following board members were in attendance:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Mark Shaner, Vice President	X	
Michael Roman, Treasurer	X	
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Hugh Brady		X
Judge Jeff Ford	X	
Anthony Foster	X	
Baron Heintz	X	
Bernadine McFarland	X	
James Lane	X	
Michelle O'Brien	X	
Alicia Osborne	X	
Lori Roper	X	
Judge Ericka Sanders		X
Jason Sterwerf	X	
Anne Stevens	X	
Chantelle Leachman	X	
Judge Robert Zalud		X

Also in attendance: Matthew Kindler, and Mary Gubbe Lee

- I. Call to Order and Roll Call
- II. Minutes from ILAPSC Board Meeting 7/28/2020
  - a. The minutes from the July 28, 2020 meeting were circulated prior to this meeting. Judge Jeff Ford moved to approve the minutes, Anne Stevens seconded the motion. Motion was approved by unanimous voice vote.
- III. Secretary's Report
  - a. Darrell Hite reported he had no report.
- IV. Treasurer's Report
  - a. Michael Roman reported the balance of the ILAPSC account as of September 4, 2020 is \$150,537.62. Revenue as of July 27 was \$44,873.47. Expenditures as of July 27 were \$26,895. Michael Roman Submitted a bank printout to the Board that included 30 deposits from Stripe and check deposits totaling \$44,873.47. There were three checks written and a Stripe withdrawal for attendee refund for a total of \$26,895. There is nothing new to report on taxes. The Board needs to decide if we are going to submit deposit for next year's retreat. Board financial policies are still pending.
  - b. Judge Holmgren noted that she and Michael Roman need to coordinate to get her signature on the account.
  - c. Judge Shaner moved to approve the Treasurer's Report as submitted. Baron Heintz seconded the motion. The motion passed by unanimous voice vote.
- V. Committee Reports
  - a. Executive Committee
    - i. No executive meeting has been held since July.
  - b. Conference Committee
    - i. Conference Agenda
      1. Mary Lee noted a couple of changes to the speakers. Kelly Gallivan-Ilarraza has left her position and will not be able to present at the conference. Another presenter has changed jobs but is still able to present at the conference. Graduate panelists are still being solidified. Matt Kindler has updated the website and provided updated information to CommPartners.
    - ii. Conference Budget

1. Matt Kindler discussed the budget including updated sponsorship and exhibitor numbers.

iii. CommPartners

1. CommPartners is working with speakers, sponsors and exhibitors to ensure they are all comfortable using their services.
2. Dry runs and trainings for speakers and presenters are being scheduled. Mary Lee is coordinating with speakers and CommPartners to ensure everyone is able to find a time to rehearse their presentation with the new technology.
3. The Board Members who will be acting as session moderators are welcome to attend meetings that have been scheduled just for the Board members, meetings for the presenters, or both. Michelle O'Brien noted that it was her understanding that CommPartners wanted moderators to attend both training for the moderators and for the presentations. Specific moderator training has been scheduled for this Wednesday and Friday at noon. Michelle O'Brien asked if a training could also be scheduled for next Wednesday at noon. Alicia Osborne also asked if trainings could be scheduled for next week at noon sometime.

iv. Breakout Session Assignments

1. Mary Lee has been working with the Board to schedule moderators for the sessions

c. Nominating Committee

i. Board Nomination Ballot

1. Judge Ford submitted information to the Board for the three individuals who have been nominated to the Board. There were no negative comments received regarding any of the nominees. Baron Heintz moved to have all three nominees on the ballot. Judge Holmgren seconded the motion. The motion passed by unanimous voice vote. All current board members who are up for reelection have said that they wish to be on the ballot as well.

VI. Old Business

- a. None

VII. New Business

- a. Retreat

- i. Judge Holmgren brought up the upcoming retreat and if we should have an in-person event at Starved Rock or not. Many board members agreed that not having an in-person retreat is wise this year due to Covid-19. Judge Holmgren discussed what had been done with the Marriott to cancel the in-person conference, which included authorizing the executive committee to negotiate and offered that as an option too.
- ii. Baron Heintz motioned to authorize the Executive Committee to engage in negotiations with Starved Rock to cancel the in-person retreat. Judge Ford seconded the motion. Judge Ford also noted that according to Michael Roman's previous report, Starved Rock had allowed for cancellation to be moved to September with the previously paid deposit being forwarded to next year. The motion passed by unanimous voice vote.
- iii. Matt Kindler asked about the 2022 conference noting that this time of year would be the time to finalize a contract for two years out with the hosting hotel. The board decided to hold off on signing any contract for 2022 yet.

VIII. Next Meetings

- a. October 15, 2020 at the conference
- b. November 19-20, 2020 ILAPSC retreat –times, and format to be determined later

IX. Adjourn

- a. Baron Heintz moved to adjourn the meeting. Chantelle Leachman seconded the motion. The motion passed by unanimous voice vote. The meeting was adjourned at 12:42PM.

Respectfully Submitted,

Matthew Kindler