



Illinois Association of Problem-Solving Courts
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Illinois Association of Problem-Solving Courts
Minutes for the August 29, 2019
Meeting of the Board of Directors

The board members of the Illinois Association of Problem-Solving Courts met via telephone conference on August 29, 2019. The meeting was called to order by Darrell Hite, Secretary of the Board, at 12:08pm. The following board members were in attendance via telephone conference:

Name	Present	Absent
Judge Janet Holmgren, President	X	
Judge Ericka Sanders, Vice President		X
Michael Roman, Treasurer	X	
Darrell Hite, Secretary	X	
Judge Carmen Aguilar		X
Hugh Brady	X	
James Carpenter		X
Judge Jeff Ford		X
Anthony Foster	X	
Baron Heintz	X	
Bernadine McFarland	X	
James Lane	X	
Michelle O'Brien	X	
Alicia Osborne	X	
Lori Roper		X
Judge Stephen Sawyer		X
Judge Mark Shaner	X	
Jason Sterwerf	X	
Anne Stevens		X
Chantelle Leachman	X	
Judge Robert Zalud		X
Ed Zapala	X	

Also in attendance: Matthew Kindler, Mary Gubbe Lee

1. Minutes from 7/23/19 ILAPSC Board Meeting

Darrell Hite motioned to approve the minutes, Judge Shaner seconded the motion. The minutes were approved by unanimous voice vote.

2. Secretary's Report

Darrell Hite had no Secretary's Report to submit.

3. Treasurer's Report

Michael Roman reported the current balance is \$160,824.91 as of August 26, 2019. Total Revenue as of July 29, \$32,820.00. Total Expenditures as of 7/29 \$8,601.52. Checks written total \$8601.52. There were no debit card transactions. Six deposits totaling \$32,820 have been made since the last report. Baron moved to approve the Treasurer's Report, Bernadine seconded. Report was approved by voice vote.

4. Committee Reports

a. Executive Committee

There has not been an executive committee meeting since the last board meeting.

b. Conference Committee

Mary Lee reported that there are two openings at the Marriott and two of the board members will be able to register to stay there. Those board members will call today to register.

Mary Lee and Matt Kindler have been in contact with the Marriott to start firming up plans for the conference. They have another call with the Marriott on the 6th of September to finalize the menu for the conference.

Mary Lee informed the Board that Judge Goss has passed away. He previously presented at the conference and was scheduled to present this year but backed out earlier.

The graduate panel has come together nicely and Judge Shaner is going to be the moderator for the panel. Edward Zapala asked if there was a veterans court representative on the panel. Mary Lee informed the board that the graduates are from drug court or mental health court, but not veterans court.

The attorney panel is going to meeting on the 4th of September to go over what to expect during the presentation. Michelle O'Brien is trying to look at ways to get small county issues addressed during the panel discussion by the big county attorneys.

Mary Lee discussed that in the past we have had a back-up presentation in case one of the speakers can't make it. The Board agreed it would be ideal to have one or more back-up presentations ready. Mary Lee and Matt Kindler will prepare back-up presentations.

Mary Lee spoke to the board about the volunteer assignment list. Jason Sterwerf agreed to help stuff packets the Monday before the conference. A discussion was held regarding each of the volunteer assignments and assignments were clarified.

It was suggested to add a slide on the slide show to request graduate information for next year's conference. Additionally, a slide reminding attendees to sign in to every session is recommended.

MCLE credits for the conference have been approved. The conference has been approved for 13.25 general MCLE credits with 13.00 professional responsibility credits, including multiple sessions for legal ethics and cultural competency.

Matt Kindler discussed the process of applying for the federal government System for Award Management as requested by the VA. This process requires ILAPSC to have a physical address and submit a copy of the lease agreement. Because of this, we will not be able to complete this application. The Board will discuss at the retreat in November if ILAPSC needs to have a physical address, or continue with the current arrangement.

A discussion was held regarding the 2021 conference. Multiple dates were discussed. The Board decided that October 20-22, 2021 is the best date for the conference. A discussion will be held at the retreat as to if the conference will start Wednesday afternoon, or go later Friday afternoon. Matt Kindler will secure the reservation with the Marriott.

Totes and Lanyards have been designed and will be ordered in early September so appropriate numbers can be ordered. Matt Kindler thanked the board members for their input in the process.

Matt Kindler suggested adding an event at the Thursday networking event, specifically a trivia event. It would cost \$300 for a company to come in and run the trivia event. This will be discussed further at the retreat in November.

c. Technology Committee

No report was given

d. Public Awareness Committee/Fundraising

No report was given

e. Nominating Committee

There are two potential board nominations. All board members with expiring terms are wanting to be nominated for another term. There have been no award nominations. Award nominations will be pulled from the website as it is now too late to get the awards created.

f. Government Committee

No report was given

5. **Old Business**

No old business was discussed

6. **New Business**

No new business was discussed

7. **Next Meetings**

- i. October 3, 2019 at the conference
- ii. November 7-8, 2019 ILAPSC retreat

8. **Adjourn**

Hugh Brady motioned to adjourn the meeting, Michael Roman seconded the motion. The motion passed by unanimous voice vote. The meeting was adjourned at 1:00pm.

Respectfully Submitted,

Matthew Kindler